

PRE-COMMISSION WORK SESSION

November 4, 2025

For Commission Approval

All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.

PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

BOARD OF EQUALIZATION

No items submitted

ENVIRONMENTAL SERVICES

1. **Neel Shaffer, Inc. - ALDOT Utility Consultant Engineering Agreement – IM-I459(325) Sewer Relocation**

ALDOT Utility Consultant Engineer Agreement for design and construction management services to relocate approximately 465 feet of 8-inch diameter sanitary sewer near Hwy 150 for the I-459 Exit #9 interchange project in the city of Hoover.

<i>Contract Term:</i>	<i>Completion of Construction</i>
<i>Original Budget:</i>	<i>\$ 250,289,154.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 250,289,154.00</i>
<i>Requested Amount:</i>	<i>\$ 117,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 250,172,154.00</i>
<i>30 Day Cancellation:</i>	<i>No</i>

2. **Jacobs Engineering Group, Inc. - FY 2026 As Needed Specialty Engineering Services**

On call engineering services for assessments, engineering designs, and construction management services for urgent and emergency conditions requiring specialized technical expertise.

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>\$ 14,366,700.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 14,366,700.00</i>
<i>Requested Amount:</i>	<i>\$ 1,000,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 13,366,700.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **Hazen and Sawyer - Professional Engineering Service for the 2026 Village Creek WRF Master Plan Study**

Professional Engineering services to develop a 15-year master plan for the Village Creek WRF. The work includes the assessment of major equipment, structures, electrical and instrumentation systems.

<i>Contract Term:</i>	<i>1 Year</i>
<i>Original Budget:</i>	<i>\$107,810,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$107,810,000.00</i>
<i>Requested Amount:</i>	<i>\$ 600,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$107,210,000.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY

1. Military Service Contributions

Resolution authorizing payment of pension contribution and County match for employees due to granted military leave of absence.

HUMAN RESOURCES

1. Employment Agreement - Deputy Director of General Services

Resolution authorizing the execution of an Employment Agreement for Deputy Director of General Services.

COMPLIANCE OFFICE

No items submitted

PERSONNEL BOARD OF JEFFERSON COUNTY

No items submitted

DISTRICT 1 REPORT/OTHER BUSINESS

No items submitted

COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

COOPER GREEN MERCY HEALTH SERVICES

No items submitted

CORONER

No items submitted

DEPARTMENT OF COMMUNITY SERVICES

1. **Glennwood Storm Shelter FY26 Grant**

An agreement between the Jefferson County Commission and The Glennwood Fire Department for the operation of the Glennwood Storm Shelter.

<i>Contract Term:</i>	<i>Upon Execution-09/30/2026</i>
<i>Original Budget:</i>	<i>\$198,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$187,000.00</i>
<i>Requested Amount:</i>	<i>\$11,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$176,000.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **City of Fultondale-Fultondale Senior Center FY 2026**

Community Grant for operation of the Fultondale Senior Center in the amount of \$20,000.

Grant Amount: *\$20,000*

3. **City of Brighton-Brighton Senior Center FY 2026**

Community Grant for operation of the Brighton Senior Center in the amount of \$20,000.

Grant Amount: *\$20,000*

4. **Lien Release-Tania & Dennis W. Chisolm**

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a home purchased by Tania & Dennis W. Chisolm and funded in part by Jefferson County HOME Program.

5. **Lien Release- Rose M. White**

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a home purchased by Rose M. White and funded in part by Jefferson County HOME Program.

6. **Lien Release - Vickie White**

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a home purchased by Vickie White and funded in part by Jefferson County HOME Program.

7. **Lien Release - Lanette D Ford**

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a home purchased by Lanette D Ford and funded in part by Jefferson County HOME Program.

8. **Lien Release - Lucy Hunter**

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a home purchased by Lucy Hunter and funded in part by Jefferson County HOME Program.

9. **Lien Release - Evelyn J Henderson**

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a home purchased by Evelyn J Henderson and funded in part by Jefferson County HOME Program.

DISTRICT ATTORNEY

No items submitted

FAMILY COURT

1. **Alabama Administrative Office of Courts Accountability Court**

Resolution for Jefferson County Family Court to accept funds in the amount of \$26,678 from the Administrative Office of Courts to provide additional treatment services, client support & incentives, and staff training to enhance the Gun Accountability, Treatment, & Education (G.A.T.E.) program. The resolution also authorizes the Presiding Judge to sign all forms related to the grant award.

2. **Alabama Administrative Office of Courts Accountability Court - Bessemer Family Court Division**

Resolution for Jefferson County Family Court to accept funds in the amount of \$28,500 from the Administrative Office of Courts to provide support for additional treatment services, client supports & incentives, and staff training in the implementation of the Juvenile Drug Treatment Court in the Bessemer Division of Jefferson County Family Court. The resolution also authorizes the Presiding Judge to sign all forms related to the grant award.

SHERIFF

1. **Contract Amendment - BHM Law Group - Contract Time Extension**

ACKNOWLEDGEMENT ONLY

Amendment to the Agreement between the Sheriff's Office and BHM Law to extend the period of performance for an additional year

YOUTH DETENTION

No items submitted

DISTRICT 2 REPORT/OTHER BUSINESS

No items submitted

ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

ROADS & TRANSPORTATION

1. **ALDOT Permit - Gateway Beautification Project Maintenance**

Agreement for Cooperative Maintenance of Rights of Way with ALDOT to allow the Contractor to enter onto rights of way controlled by ALDOT to perform maintenance as part of the Gateway Beautification Project.

2. **Amendment No. 1 - Engineering Services Agreement - Kimley-Horn & Associates, Inc.**

An amendment to extend the project limits along Acton Rd and increase fees for additional professional services - Project No. 37-19-398.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$32,678,345.00</i>
<i>Current Remaining Budget:</i>	<i>\$25,415,681.82</i>
<i>Original Contract Amount:</i>	<i>\$ 581,769.00</i>
<i>Amendment No. 1:</i>	<i>\$ 63,910.00</i>
<i>Total Contract Amount:</i>	<i>\$ 645,679.00</i>
<i>Requested Amount:</i>	<i>\$ 63,910.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$25,351,771.82</i>
<i>30-Day Cancellation:</i>	<i>Per Agreement</i>

3. **Payment Resolution - 2019 AMP06 Bessemer Shades - Tr 24**

Payment for 0.047 acres of a temporary construction easement.

4. **Street Maintenance Acceptance - Patton Crest Subdivision**

Resolution to accept the street maintenance for the Patton Crest Subdivision. Said streets have been completed by the developer and constructed to Jefferson County standards. We recommend accepting Patton Crest as required by the Subdivision Regulations.

FLEET MANAGEMENT

No items submitted

COUNTY ATTORNEY

1. Minutes from the Commission Meeting October 23, 2025

2. **Opioid Settlement Fund Grant Agreement - Freedom Source d/b/a Addiction Prevention Coalition**

Resolution authorizing the Commission President to execute an Opioid Settlement Fund Grant Agreement with Freedom Source d/b/a Addiction Prevention Coalition in the amount of \$98,450.00.

COUNTY MANAGER

1. **Presentation - Northern Beltline**

Presentation regarding the Northern Beltline

2. **Resolution Affirming Support of the Northern Beltline Project**

Resolution affirming the support of the Jefferson County Commission of the Northern Beltline project as an important infrastructure investment for the growth and economic development of Jefferson County

3. **MOU - PBJC Cooperative Agreement for Candidate Testing Activities**
Memorandum of Understanding (MOU) between the Jefferson County Commission and the Personnel Board of Jefferson County to improve coordination of employment selection processes, staff utilization, and space management
4. **Contract Amendment - Change Agents Training - Continuous Improvement Program**
Amendment to extend contract for training in lean concepts and continuous improvement for "The JeffCo Way" initiative.

<i>Contract Term:</i>	<i>10/01/2025-9/30/2026</i>
<i>Estimated Amount (FY 26):</i>	<i>\$ 125,000 est - Multi Department</i>

PUBLIC INFORMATION OFFICE

No items submitted

DISTRICT 3 REPORT/OTHER BUSINESS

1. **Jefferson County Department of Human Resources Board Appointment**
Resolution Appointing Ms. Jan Bell to serve on the Jefferson County DHR Board.
2. **Community Grant - Town of Brookside - Storm Shelter ADA Compliant Repairs**
Community Grant to provide funding to allow for Stair Lift Replacement for ADA Compliance.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget</i>	<i>\$700,000</i>
<i>Current Remaining Amount</i>	<i>\$700,000</i>
<i>Requested Amount:</i>	<i>\$ 17,500</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$682,500</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>
3. **Community Grant - City of Pleasant Grove - Community Engagement Event**
Community Grant to provide funding to assist with a Community Engagement Event to encourage and foster countywide participation in a safe and neutral environment.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget</i>	<i>\$700,000</i>
<i>Current Remaining Amount</i>	<i>\$682,500</i>
<i>Requested Amount:</i>	<i>\$ 5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$677,500</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>
4. **Intergovernmental Agreement - City of Hoover (sidewalks on Shades Crest Rd & Sulphur Springs Rd)**
Intergovernmental Agreement to assist the City of Hoover with the construction of sidewalk improvements on Shades Crest Rd and Sulphur Springs Rd.

<i>Contract Term:</i>	<i>As Per Agreement</i>
<i>Original Budget:</i>	<i>\$400,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$400,000.00</i>
<i>Requested Amount:</i>	<i>\$ 91,663.66</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 0</i>
<i>30 Day Cancellation:</i>	<i>As Per Agreement</i>

FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE

FINANCE

1. **Unusual Demand Report**
Unusual Demand Report
2. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 10/9/2025 - 10/15/2025.
3. **Purchasing Exceptions Report**
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 10/16/2025 - 10/22/2025.
4. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 10/9/2025 - 10/15/2025.
5. **Purchasing Agenda Report**
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 10/16/2025 - 10/22/2025.
6. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 10/9/2025 - 10/15/2025.
7. **Encumbrance Reports**
Resolution authorizing the approval of the Encumbrance Report for the week of 10/16/2025 - 10/22/2025.
8. **Procurement Card Statement - Jefferson Credit Union**
Jefferson Credit Union Statement Closing Date 10.03.2025 for Ratification

BUDGET MANAGEMENT OFFICE

1.

MULTIPLE STAFF DEVELOPMENT

Board of Equalization

Dana Young	1,845.50
Norman Settles	1,985.80
Kim Blue	1,900.50
Patricia LaRue	1,900.50
Income Approach to Valuation	
Opelika, AL – November 30 – December 5, 2025	

Development Services

Sheila Collins	219.00
Connie Hughes	219.00
Updating Your Comprehensive Plan Online – September 12, 2025	

Economic Development

Danielle Cater	170.00
Mike Bolin	170.00
Leadership Exchange Greenville, SC – October 12-14, 2025	

Environmental Services

Talton Thomas	480.00
John Smith	480.00
Dalton Hudson	480.00
James Smitherman	480.00
Certification Class Leeds, AL – November 18-20, 2025	

General Services

Tim Duncan	6,585.00
Daniel Dobbins	
Rufaro Cox	
Thermographic Applications Online – November 10-14, 2025	

Revenue

Tanjawania Hurst	380.00
*Kandice Miller	1,082.37
Sales and Use Tax Online *Opelika, AL – November 5-7, 2025	

INDIVIDUAL STAFF DEVELOPMENT**Development Services**

Connie McKaskey	1,101.36
Planning Conference Hattiesburg, MS – October 28-30, 2025	
Michael Morrison	1,914.30
Planning and Zoning Courses Gulf Shores, AL – September 30 – October 3, 2025	

LaWanda Hines Leaving a Mark in the Public Domain Online – November 14, 2025	219.00
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Noel Nichols Plan Review Institute Myrtle Beach, SC – September 21-27, 2025	2,881.56
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Information Technology

Ursula Kimbrough Safety and Health Auburn, AL – October 24, 2025	399.40
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Ursula Kimbrough Benefits Administration Auburn, AL – December 5, 2025	399.40
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Angela Shavers Global Summit Birmingham, AL – October 23-24, 2025	200.00
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Revenue

Cynthia Thompson Licensing Conference Prattville, AL – December 2-4, 2025	877.65
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Melia Allen Licensing Administration Montgomery, AL – October 21-24, 2025	1,191.12
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FOR INFORMATION ONLY

Sheriff

Leslie Williams Donna Lacy Morgan Cobb-Hicks Lakeshia Mabien Billing and Accounts Receivable Tuscaloosa, AL – November 12, 2025	600.00
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Will Cousins UTAC Perry, GA – October 26-30, 2025	306.00
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BOARD OF REGISTRARS

No items submitted

CIRCUIT CLERK

No items submitted

DEVELOPMENT SERVICES

1. **Z-25-0009**

Terry Wilkes & Karen S Freeman, owners; Russell Ware, Jr., agent; Requests a change of zoning to C-1 (Commercial) with the removal of restrictive covenants for the development of a shopping plaza and a C-store with gas pumps. Property zoned C-1 (Commercial) w/restrictive covenants. PID#s 0900184001003000, 2900273000004000 in section 18 & 27/ Township 15 & 18 Range 1& 3 W. (Site addresses 397 & 403 West Oxmoor Road, B'ham, AL 35209)(2 Acres +/-) CURRENT RESTRICTIVE COVENANTS: 1. The use of the pr

P&Z Recommendation: Approval of removing the existing restrictive covenants, and a condition that a right turn lane be installed for the development.

2. **Z-25-0023**

Scotty Lynn & Kendolynn Dee Prince, owners; requests a change of zoning to I-1 (Light Institutional) to allow three (3) public storage units for personal items, boats and RVs. Property zoned A-1 (Agriculture). PID# 4200082000041000 in section 08/ Township 20 Range 4W. (Site address 6533 Pocahontas Road, Bessemer, 35022)(4.85 Acres +/-)

P&Z Recommendation: Denial

Reason for Denial: the proposed I-1 (Light Industrial) district required to allow the proposed use conflicts with the adopted policies of the County's Forward Together Comprehensive Plan 2025.

3. **Z-25-0025**

Valley Creek land & Timber, LLC, owner; Russell Zuelzke, agent; requests a change of zoning to A-1 (Agriculture) for eight (8) residential lots. Property zoned I-3 (Industrial) & I-3(S) Strip Mining. PID#s 3200270000037005, 3200340000002001, 3200260000078005 & 3200350000017000 in section 26, 27, 34 & 35/ Township 18 Range 6W. (Site address 2450 Mud Creek Road, Adger, 35006)(Acres +/- 59)

P&Z Recommendation: Approval

4. **B-25-0006**

Ratani Food Mart, Inc, applicant; d/b/a Ratani Food Mart, requests approval of a transfer of an (050) - Retail Beer (Off Premises Only) and an (070) - Retail Table Wine (Off Premises Only) license on Parcel ID# 3800061015001001 in Sec 6, Twp 19, Range 4W. Zoned C-1 (Commercial)(Site Location: 2598 15th St. N, Bessemer, AL 35023

EMERGENCY MANAGEMENT AGENCY

1. Civic Plus FY26

Contract with Civic Plus for a software subscription to provide a mass Electronic Notification System to provide notifications for emergency events.

Acknowledgement Only

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$180,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$180,000.00</i>
<i>Requested Amount:</i>	<i>\$167,395.50</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$12,604.50</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

GENERAL SERVICES

1. Morrow Water Technologies, Inc - Water Booster Pump System - Birmingham Public Safety Center (Jail)

Contract for the replacement of a water booster pump system at the Birmingham Public Safety Center (Jail).

<i>Contract Term:</i>	<i>6 months</i>
<i>Original Budget:</i>	<i>\$9,324,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$9,324,000.00</i>
<i>Requested Amount:</i>	<i>\$174,780.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$9,149,220.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. Emergency Repairs - Ratification of Emergency repair Birmingham Courthouse-Parking Deck Loading Dock

Resolution for the Declaration of an emergency and the ratification of emergency repair contracts used in response to a declaration of an emergency at the Birmingham Courthouse Parking Deck Loading Dock. The assessment and repairs were necessary to address the ceiling collapse.

LAW LIBRARY

No items submitted

PROBATE COURT

No items submitted

REVENUE

No items submitted

STATE COURT

No items submitted

TAX ASSESSOR

No items submitted

TAX COLLECTOR

No items submitted

TREASURER

No items submitted

DISTRICT 4 REPORT/OTHER BUSINESS

1. Community Grant - Birmingham International Educational Film Festival

Community Grant to assist the Birmingham International Educational Film Festival with it's production of Royal Jelly - A Honey Bee Tale

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$700,000.00</i>
<i>Requested Amount:</i>	<i>\$10,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$690,000.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. Community Grant - Trussville Senior Center

Community Grant to assist the Trussville Senior Center with various programs and activities throughout the year

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$660,000.00</i>
<i>Requested Amount:</i>	<i>\$1,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$658,500.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

3. Public Service Grant - Alabama Greek Foundation

Public Service Grant - Alabama Greek Foundation

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$25,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$25,000.00</i>
<i>Requested Amount:</i>	<i>\$25,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

4. Public Service Grant - Negro Southern League Museum

Public Service Grant to The Center for Negro League Baseball Research to assist with its research, publications & events for the Negro Southern League Museum.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$44,514.00</i>
<i>Current Remaining Budget:</i>	<i>\$44,514.00</i>
<i>Requested Amount:</i>	<i>\$44,514.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

ECONOMIC DEVELOPMENT

1. **TechBirmingham Agreement**

Resolution authorizing Economic development funds to utilize resources of the Innovation Depot as they support Jefferson County's economic development, public policy and strong workforce development

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Grant Amount:</i>	<i>\$275,000.00</i>
<i>30 Day Cancellation</i>	<i>Per Agreement</i>

INFORMATION TECHNOLOGY

1. **Carahsoft- OKTA Identity Management and Support License Renewal**

Carahsoft- OKTA Identity Management and Support License Renewal

<i>Contract Term:</i>	<i>3 Years</i>
<i>Original Budget:</i>	<i>\$733,701.00</i>
<i>Current Remaining Budget:</i>	<i>\$733,701.00</i>
<i>Requested Amount:</i>	<i>Year 1 \$163,303.21</i>
	<i>Year 2 \$168,182.99</i>
	<i>Year 3 \$173,228.47</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$570,397.79</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

DISTRICT 5 REPORT/OTHER BUSINESS

1. **Vestavia Hills City Schools Foundation - Community Grant**

Resolution authorizing the execution of a Community Grant Program Agreement with Vestavia Hills City Schools Foundation in the amount of \$5,000.00, to aid in funding professional development and training opportunities for teachers.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$700,000</i>
<i>Current Remaining Budget:</i>	<i>\$700,000</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$695,000</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

2. **Kenneth Deaver - Rocky Ridge Fire District Board Appointment**

Appointment of Kenneth Deaver the Rocky Ridge Fire District Board