

**PRE-COMMISSION WORK SESSION**  
**January 6, 2026**

**For Commission Approval**

*All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.*

**PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE**

**BOARD OF EQUALIZATION**

**1. Assessment Advisors-Income Works Contract Renewal**

Resolution authorizing the execution of an Agreement with Assessment Advisors in the amount of \$65,000.00 for a one-year base license fee for Income Works Software.

<i>Contract Term:</i>	<i>12 Months</i>
<i>Original Budget:</i>	<i>\$80,500</i>
<i>Current Remaining Budget:</i>	<i>\$71,036</i>
<i>Requested Amount:</i>	<i>\$65,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$6,036</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

**ENVIRONMENTAL SERVICES**

*No items submitted*

**GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY**

*No items submitted*

**HUMAN RESOURCES**

**1. Amendment to Employment Agreement - Chief Human Resource Officer**

This is an amendment to the Employment Agreement for the position of Chief Human Resource Officer through January 9, 2028.

**2. Amendment to Employment Agreement - Deputy Director Environmental Services Dept**

This is an amendment to the Employment Agreement for the position of Deputy Director - Environmental Services Department through January 9, 2028.

**3. Amendment to Employment Agreement - Deputy County Manager**

This is an amendment to the Employment Agreement for the position of Deputy County Manager through January 9, 2028.

**COMPLIANCE OFFICE**

*No items submitted*

## PERSONNEL BOARD OF JEFFERSON COUNTY

*No items submitted*

## DISTRICT 1 REPORT/OTHER BUSINESS

### 1. Community Grant - Name Ministries Inc., MLK Community Breakfast

Community Grant - Name Ministries Inc. - MLK Legacy Commemoration & Community Breakfast

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	\$700,000.00
<i>Current Remaining Budget:</i>	\$ 390,000.00
<i>Requested Amount:</i>	\$ 7,546.00
<i>Remaining Budget after Requested Amount:</i>	\$ 382,454.00
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

## COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE

### COOPER GREEN MERCY HEALTH SERVICES

*No items submitted*

### CORONER

*No items submitted*

### DEPARTMENT OF COMMUNITY SERVICES

#### 1. **Lien Release - Erica Storey**

Resolution authorizing the Commission President to execute a Full Satisfaction of Mortgage for a home purchased by Erica Storey and funded in part by Jefferson County HOME Program.

#### 2. **City of Trussville-Trussville Senior Center FY 2026**

Community Grant for operation of the Trussville Senior Center in the amount of \$20,000.

*Grant Amount:* \$20,000

#### 3. **Edgewater Neighborhood Association-Edgewater Senior Center FY 2026**

Community Grant for the operation of the Edgewater Senior Center in the amount of \$20,000.

*Contract Term:* Upon execution-9/30/2025

*Original Budget:* N/A

*Current Remaining Budget:* N/A

*Requested Amount:* \$20,000

*Remaining Budget after Requested Amount:* N/A

*30 Day Cancellation:* Yes

#### 4. **City of Irondale-Irondale Senior Center FY 2026**

Community Grant for the operation of the Irondale Senior Center in the amount of Twenty Thousand Dollars (\$20,000).

*Grant Amount:* \$20,000

#### 5. **City of Kimberly Senior Center FY 2026**

Community Grant for operation of the Kimberly Senior Center in the amount of \$20,000.

*Grant Amount:* \$20,000

#### 6. **City of Homewood-Homewood Senior Center FY 2026**

Community Grant for operation of the Homewood Senior Center in the amount of \$20,000.00.

*Grant Amount:* \$20,000

#### 7. **City of Tarrant-Senior Center FY 2026**

Community Grant for operation of the Tarrant Senior Center in the amount of \$20,000.

*Grant Amount:* \$20,000

**8. City of Hoover-Hoover Senior Center FY 2026**

Community Grant for operation of the Hoover Senior Center in the amount of \$20,000.

*Grant Amount:* \$20,000

**9. PY25 HUD HOME Grant Agreement**

Resolution authorizing the Commission President to sign the agreement and environmental reviews between the Department of Housing and Urban Development and Jefferson County for the HOME Investment Partnership (HOME) grant for Program Year 2025 in the amount of \$823,694.30.

*Contract Term:* *Per Agreement*  
*Grant Amount:* \$ 823,694.30  
*30 Day Cancellation:* *Per Agreement*

**10. PY25 HUD CDBG Grant Approval**

Resolution authorizing the Commission President to sign the grant agreement, environmental reviews and requests for release of grant funds associated with the Community Development Block Grant (CDBG) Program for PY 2025 in the amount of \$2,114,163.00.

*Contract Term* *Per Agreement*  
*Grant Amount* \$2,114,163.00  
*30 Day Cancellation* *Per Agreement*

**11. HUD ESG PY2025 Grant Approval**

Resolution authorizing the Commission President to sign the grant agreement and environmental reviews between the Department of Housing and Urban Development and Jefferson County for the Emergency Solutions Grant (ESG) grant for Program year 2025 in the amount of \$186,165.00.

*Contract Term* *Per Agreement*  
*Grant Amount* \$186,165.00  
*30 Day Cancellation* *Per Agreement*

**DISTRICT ATTORNEY**

*No items submitted*

**FAMILY COURT**

*No items submitted*

**SHERIFF**

**1. Birmingham Aviation Partners**

Birmingham Aviation Partners-Lease Agreement

## YOUTH DETENTION

### 1. Royalty Padding Repair 1year Extended Warranty

Royalty Padding Repair 1-year Extended Warranty

<i>Contract Term:</i>	<i>November 20, 2025 - November 19, 2026</i>
<i>Original Budget:</i>	<i>\$743,882.00</i>
<i>Current Remaining Budget:</i>	<i>\$285,511.42</i>
<i>Requested Amount:</i>	<i>\$15,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$270,511.42</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

## DISTRICT 2 REPORT/OTHER BUSINESS

### 1. Community Grant - NAME Ministries, Inc

Community Grant to assist NAME Ministries Inc with its Annual MLK Community Breakfast which will benefit Jefferson County residents

<i>Contract Term:</i>	<i>1/8/26 - 3/30/26</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$560,300.00</i>
<i>Request Amount:</i>	<i>\$ 3,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$557,300.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

### 2. Community Grant - Legacy YMCA

Community Grant to assist Legacy YMCA with the expansion of its food program which will benefit Jefferson County residents

<i>Contract Term:</i>	<i>1/8/26 - 8/5/26</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$557,300.00</i>
<i>Request Amount:</i>	<i>\$ 5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$552,300.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

### 3. Community Grant - Bessemer Cut-Off Advocacy Center, Inc d/b/a/ The Clay House Children's Center

Community Grant to assist the Bessemer Cut-Off Advocacy Center, Inc d/b/a/ The Clay House Children's Center with its programs which help children suffering from child abuse.

<i>Contract Term:</i>	<i>1/8/26 thru 12/18/26</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$552,300.00</i>
<i>Requested Amount:</i>	<i>\$ 10,000.00 D-2</i>
	<i>\$ 10,000.00 D-4</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$542,300.00</i>
<i>30 Day Cancellation:</i>	<i>NO</i>

## ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

### ROADS & TRANSPORTATION

#### 1. **Carson Road Improvements - Phase 1 - Dunn Construction**

Jefferson County desires to enter into an agreement with Dunn Construction for roadway improvements to Carson Road. This project includes lane extension, shoulder widening, guardrail addition, pipe extension, mill and overlay, and striping.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$49,170,600.42</i>
<i>Current Remaining Budget:</i>	<i>\$19,809,124.62</i>
<i>Requested Amount:</i>	<i>\$ 1,434,701.45</i>
<i>Remaining Budget:</i>	<i>\$18,374,423.17</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

#### 2. **Updated License Agreement - Corner Community Ball Park**

Updated License Agreement between Jefferson County and Friends of Comer Community Park to use the Corner Ball Park property as a park and for recreational purposes.

### FLEET MANAGEMENT

*No items submitted*

### COUNTY ATTORNEY

#### 1. Minutes from the Commission Meeting December 18, 2025

#### 2. **Condemnation Settlement- Jefferson County v. John Edward Lynch, et al.**

Resolution authorizing the condemnation settlement for John Edward Lynch, et al.

#### 3. **PERSONAL INJURY- DETRICK PRITCHETT**

Resolution to deny the personal injury claim of Detrick Pritchett.

#### 4. **PROPERTY DAMAGE- SCOTT GARBEL**

Resolution to deny the property damage claim of Scott Garbel.

#### 5. **PROPERTY DAMAGE- TAMIRAH COSBY**

Resolution to deny the property damage claim of Tamirah Cosby.

#### 6. **PROPERTY DAMAGE- BRIANA PEREZ**

Resolution to deny the property damage claim of Briana Perez.

#### 7. **PROPERTY DAMAGE- USAA INSURANCE a/s/o ROBIN STICKLAND**

Resolution to deny the property damage claim of USAA Insurance a/s/o Robin Strickland.

#### 8. **PROPERTY DAMAGE- JACOB PICKLE**

Resolution to deny the property damage claim of Jacob Pickle.

## COUNTY MANAGER

### 1. Presentation - ACCA Recognition of Alan Treadway

Presentation of ACCA plaque recognizing Representative Treadway for sponsorship of EMA legislation

### 2. Administrative Office of the Courts - FY26 Bailiff Salary Appropriation

Appropriation to allow Bailiffs to support State Court operations in the Birmingham and Bessemer divisions of the State of Alabama 10th Judicial Circuit located in Jefferson County.

<i>Contract Term:</i>	10/1/25-9/30/26
<i>Original Budget:</i>	\$2,452,519.98
<i>Current Remaining Budget:</i>	\$2,452,519.98
<i>Requested Amount:</i>	\$2,452,519.98
<i>Remaining Budget after Requested Amount:</i>	\$0.00
<i>30 Day Cancellation:</i>	Yes

### 3. ARPA - EMS Ambulance and Equipment Acquisition - City of Leeds

Beneficiary agreement to provide for EMS instructional equipment, including simulators, AED trainers, and manikins designed for training purposes.

<i>ARPA -092 EMS Workforce Development Underspend</i>	(\$5,100.01)
<i>Total Award:</i>	\$5100.01

### 4. ARPA - EMS Training Equipment - BREMSS

Beneficiary agreement to provide for EMS instructional equipment, including simulators, AED trainers, and manikins designed for training purposes.

<i>ARPA -092 EMS Workforce Development Underspend</i>	(\$35,000.00)
<i>Total Award:</i>	\$35,000.00

## PUBLIC INFORMATION OFFICE

*No items submitted*

## DISTRICT 3 REPORT/OTHER BUSINESS

### 1. Community Grant City of Warrior - Warrior Fire Department

Community Grant City of Warrior to assist with helmet replacement for the Warrior Fire Department.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	\$700,000.00
<i>Current Remaining Budget:</i>	\$ 652,500.00
<i>Requested Amount:</i>	\$ 10,000.00
<i>Remaining Budget after Requested Amount:</i>	\$ 642,500.00
<i>30 Day Cancellation:</i>	NO

**2. Community Grant City of Helena - Helena Police & Fire Substation**

Community Grant with the City of Helena to assist with the rehabilitation of their building for conversion into a police substation dedicated to serving the Jefferson County portion of Helena.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	\$700,000.00
<i>Current Remaining Budget:</i>	\$ 642,500.00
<i>Requested Amount:</i>	\$ 17,500.00
<i>Remaining Budget after Requested Amount:</i>	\$ 625,000.00
<i>30 Day Cancellation:</i>	NO

**3. Community Grant Bagley Volunteer Fire & Rescue - Turn Out Gear**

Community Grant with Bagley Volunteer fire & Rescue for the purpose of funding the purchase of new turn out gear.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	\$700,000.00
<i>Current Remaining Budget:</i>	\$ 625,000.00
<i>Requested Amount:</i>	\$ 16,500.00
<i>Remaining Budget after Requested Amount:</i>	\$ 608,500.00
<i>30 Day Cancellation:</i>	NO

## **FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE**

### **FINANCE**

#### **1. ELEVATOR MAINTENANCE AND REPAIR**

Contract For Elevator Maintenance and Repair Services at Various Jefferson County Buildings.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>MULTIPLE DEPT</i>
<i>Current Remaining Budget:</i>	<i>MULTIPLE DEPT</i>
<i>Requested Amount:</i>	<i>MULTIPLE DEPT</i>
<i>Remaining Budget after Requested Amount:</i>	<i>MULTIPLE DEPT</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

#### **2. Unusual Demand Report**

Unusual Demand Report

#### **3. Purchasing Exceptions Report**

Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 12/4/2025-12/10/2025.

#### **4. Purchasing Exceptions Report**

Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 12/11/2025-12/17/2025.

#### **5. Purchasing Agenda Report**

Resolution authorizing the approval of the Purchasing Agenda Report for the week of 12/4/2025-12/10/2025.

#### **6. Purchasing Agenda Report**

Resolution authorizing the approval of the Purchasing Agenda Report for the week of 12/11/2025-12/17/2025.

#### **7. Encumbrance Reports**

Resolution authorizing the approval of the Encumbrance Report for the week of 12/4/2025-12/10/2025.

#### **8. Encumbrance Reports**

Resolution authorizing the approval of the Encumbrance Report for the week of 12/11/2025-12/17/2025.

#### **9. Procurement Card - Jefferson Credit Union**

Jefferson Credit Union Statement Closing Date 12.3.25 for Ratification

## BUDGET MANAGEMENT OFFICE

1.

### MULTIPLE STAFF DEVELOPMENT

#### **Commission District 5**

Michael Bolin	170.00
Danielle Cater	170.00
ACCA Legislative Conference	
Florence, AL – December 9-11, 2025	

#### **Board of Equalization**

Floyd Bischoff	1,898.50
Steven Bush	1,898.50
IAAO Course 101	
Starkville, MS – February 8-13, 2026	

David Ogden	1,946.65
Aaron Self	2,053.09
Mason Smith	2,053.09
Lotoria Terry	2,256.95
Carl Walker	1,965.25
Fundamentals of Industrial Valuation and 2026 IAAO	
Conference	
Gulf Shores, AL – January 26-30, 2026	

#### **District Attorney Bessemer**

Brent Butler	1,453.06
Hollye Farmer	1,453.06
Alabama District Attorneys Association Winter Conference	
Florence AL – January 20-23, 2026	

#### **Roads & Transportation**

DeAnmarcus Richmond	2,925.00
Lawrence Tramble	
Samuel Tuberville	
ALDOT Asphalt Level 1 Course	
Auburn AL – March 23-27, 2026	

### INDIVIDUAL STAFF DEVELOPMENT

#### **Board of Equalization**

Maria Knight	225.00
ACCMA Winter Conference	
Hoover, AL – January 21-23, 2026	

**Environmental Services Department**  
Frederick Berry 325.00  
Wastewater 4 Exam  
Online – 2026

**Information Technology**  
LaDonna Crum 400.00  
Accela's GIS Administrative Course  
Online – January 22, 2026

**Revenue**  
Joan Moffett 5,740.83  
Audit  
Boca Raton, Miami, St. Petersburg, FL -January 10-24, 2026

Wanda Sanders 1,729.21  
GFOAA Annual Conference  
Mobile, AL – February 17-20, 2026

**Roads and Transportation**  
Chris Nicholson 688.15  
ACCA Legislative Conference  
Florence, AL – December 10-11, 2025

**Tax Assessor Birmingham**  
Lisa Myhand 1,421.61  
2026 IAAO Conference  
Gulf Shores, AL – January 28-30, 2026

**FOR INFORMATION ONLY**

**BOARD OF REGISTRARS**

*No items submitted*

**CIRCUIT CLERK**

*No items submitted*

## DEVELOPMENT SERVICES

### 1. Administrative Tier-1 reviews for a new 150-foot guyed communications tower

Resolution authorizing the adoption and approval of an Administrative Tier I Review - Equity Trust Company Custodian FBO Michael Robert Gerardo IRA, owners; Justin Warren, agent requests approval of a 150-foot guyed communication tower on Parcel ID# 180035000010000 in Section 35, Township 17 S, Range 7 W. Property zoned A-1 (Agriculture)(Site Only: 100 Hurd Shoals Road, Adger, AL 35006)(Warrior River)

### 2. Z-25-0026

Wesley & Rose Chapple, Warrior Robin, LLC, owners; Wes Bertoldi, agent; requests to remove split zoning and align the zoning with the proposed subdivision for an existing residential use and a proposed bar/lounge resulting in Lot 1 being zoned A-1 (Agriculture) and Lot 2 being zoned C-3 (Commercial)\*\* Property zoned A-1 (Agriculture) & C-3 (Commercial). PID#s 0500240000002000 & 0500240000002001 in section 24 / Township 15/ Range 5 W. Proposed Lots 1 & 2/Vance Resurvey

*P&Z Recommendation: Approval*

### 3. Z-25-0029

Michael C. & Ira C. Chaney, owners; requests a change of zoning to A-1 (Agriculture) to remove split zoning and sell proposed parcel/Lot 1 as an agriculture use. Property zoned I-3 (Industrial) & I-3(S) (Strip Mining). PID#s 3200010000002001 & 1900360000003000 in sections 01 & 36 / Townships 18 & 17 / Range 6 W. Proposed Lots 1-4 / Chaney Subdivision\*(Site addresses 8399 William Howton Road & 245 Link Road, Hueytown, 35023)(93.23 Acres +/-)

*P&Z Recommendation: Approval*

### 4. Z-25-0032

Robert Presley, owner; requests a change of zoning to R-R (Rural Residential) for an existing residential use. Property zoned A-1 (Agriculture). PID# 0800270000028000 in section 27 / Township 15/ Range 2 W. Proposed Lot 2/ Ray Family 2 Lot Subdivision\*. (Site address 6721 New Castle Road, Morris, 35116)(0.69 Acres +/-)

*P&Z Recommendation: Approval*

### 5. Z-25-0033

STS Specialties, Inc., owner; Thomas Dixon, agent; requests a change of zoning to I-1 (Light Industrial) for a butler building/warehouse to use as storage for a business. Property zoned A-1 (Agriculture). PID#s 0700324000021000 & 0700324000021002 in section 32 / Township 15/ Range 3 W. (Site address 3262 & 3266 Mount Olive Road, Mount Olive, 35117)(1.21 Acres +/-)

*P&Z Recommendation: Approval*

## EMERGENCY MANAGEMENT AGENCY

*No items submitted*

## GENERAL SERVICES

1. **MBA Engineers, Inc. - Structural Engineering Services - Domestic Relations Building**  
Contract for structural engineering services at the Jefferson County Domestic Relations Building.

<i>Contract Term:</i>	2 years
<i>Original Budget:</i>	\$9,324,000.00
<i>Current Remaining Budget:</i>	\$9,352,901.86
<i>Requested Amount:</i>	\$37,200.00
<i>Remaining Budget after Requested Amount:</i>	\$9,315,701.86
<i>30 Day Cancellation:</i>	Yes

## LAW LIBRARY

*No items submitted*

## PROBATE COURT

*No items submitted*

## REVENUE

*No items submitted*

## STATE COURT

*No items submitted*

## TAX ASSESSOR

*No items submitted*

## TAX COLLECTOR

1. **2024 Insolvent Report**  
Final Report of TY 2024 Insolvents and Litigations

## TREASURER

*No items submitted*

## DISTRICT 4 REPORT/OTHER BUSINESS

1. **Community Grant - Leadership Trussville**  
Community Grant to assist Leadership Trussville with its 2026 educational program

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	\$700,000.00
<i>Current Remaining Budget:</i>	\$654,500.00
<i>Requested Amount:</i>	\$5,000.00
<i>Remaining Budget after Requested Amount:</i>	\$649,500.00
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

**2. Community Grant - Leeds Main Street**

Community Grant to assist Leeds Main Street with the installation and operation of the downtown synthetic ice rink

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	\$700,000.00
<i>Current Remaining Budget:</i>	\$594,500.00
<i>Requested Amount:</i>	\$15,000.00 (D4)
<i>Remaining Budget after Requested Amount:</i>	\$579,500.00
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

## INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

### ECONOMIC DEVELOPMENT

1. **AMERICAN Cast Iron Pipe Company (ACIPCO) - Jobs Grant**  
AMERICAN Cast Iron Pipe Company (ACIPCO) Jobs Grant

### INFORMATION TECHNOLOGY

*No items submitted*

### DISTRICT 5 REPORT/OTHER BUSINESS

1. **Red Mountain Theatre Company - Community Grant**

Resolution authorizing the execution of a Community Grant Program Agreement with the Red Mountain Theatre Company to support its 2026 educational programs and services.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	\$700,000
<i>Current Remaining Budget:</i>	\$596,500
<i>Requested Amount:</i>	\$5,000
<i>Remaining Budget after Requested Amount:</i>	\$591,500
<i>30 Day Cancellation:</i>	N/A

2. **Greater Birmingham Humane Society- Community Grant**

Community grant to help the GBHS with their Spay/Neuter program, vaccination clinics and adoption program

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	\$700,000
<i>Current Remaining Budget:</i>	\$591,500
<i>Requested Amount:</i>	\$20,000 (\$10,000-D4, \$10,000-D3, \$2,500-D1, \$5,000-D2)
<i>Remaining Budget after Requested Amount:</i>	\$571,500
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>