

# PRE-COMMISSION WORK SESSION

March 3, 2026

## For Commission Approval

*All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.*

### PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

#### BOARD OF EQUALIZATION

*No items submitted*

#### ENVIRONMENTAL SERVICES

1. **ALDOT - MB-01 Permit for the Cedar Hill Dr SSO Abatement Project**

Permit application for a temporary sewer line and construction activity in the Right-of-Way of I-59/20 near Halls Creek and Holmes Drive in the City of Bessemer.

*Contract Term: Indefinite*  
*Original Budget: No Funds Required*

2. **WM Lane, LLC**

Flagger Certification training services for ESD employees

*Contract Term: 1 Year*  
*Original Budget: \$240,455,315.00*  
*Current Remaining Budget: \$213,068,556.66*  
*Requested Amount: \$ 5,052.00*  
*Remaining Budget after Requested Amount: \$213,063,504.66*  
*30 Day Cancellation: Yes*

3. **Power Engineers, Inc / WSP - Amendment 2 to Vertical Asset Management Prioritization and CMMS**

Amendment 2 acknowledges the transfer of the existing contract terms and conditions to WSP USA, Inc., who has acquired Power Engineers, Incorporated. All terms and conditions of the existing contract remain the same.

*Contract Term: 3 Years*  
*Original Budget: \$ 284,506,551.00*  
*Current Remaining Budget: \$ 92,918,462.00*  
*Requested Amount: \$ 0.00*  
*Remaining Budget after Requested Amount: \$ 92,918,462.00*  
*30 Day Cancellation: Yes*

4. **MBA Engineers, Inc - 2026 AMP07 – Dogwood Lane SSO Abatement**

Engineering design services for a sanitary sewer project that will eliminate overflows near Hewitt Street and Walnut Street in Trussville by replacing 1,720 feet of sewer with larger 12-inch and 18-inch pipe.

<i>Contract Term:</i>	<i>3.75 years</i>
<i>Original Budget:</i>	<i>\$ 107,810,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 92,918,462.00</i>
<i>Requested Amount:</i>	<i>\$ 182,400.00</i>
<i>Remaining Budget After Requested Amount:</i>	<i>\$ 92,736,242.00</i>
<i>30 Day Cancellation:</i>	<i>YES</i>

5. **Krebs Engineering, Inc.- 2026 Leeds Headworks and Miscellaneous Improvements**

Engineering Design Services for an estimated \$5,000,000 sewer construction project. The future construction project will include new screening/conveyance system, replacement of the existing grit removal system, and evaluation of the current sand filters. The purpose of the project is to improve reliability of the treatment process and ensure regulatory compliance.

<i>Contract Term:</i>	<i>480 Days</i>
<i>Original Budget:</i>	<i>\$ 284,698,504.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 92,918,462.00</i>
<i>Requested Amount:</i>	<i>\$ 760,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 92,158,462.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

**GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY**

*No items submitted*

**HUMAN RESOURCES**

1. **Amendment to Employment Agreement - Chief Financial Officer**

Resolution authorizing the execution of an Amendment to the Employment Agreement for the Chief Financial Officer through March 4, 2028.

**COMPLIANCE OFFICE**

*No items submitted*

**PERSONNEL BOARD OF JEFFERSON COUNTY**

*No items submitted*

**DISTRICT 1 REPORT/OTHER BUSINESS**

1. **Community Grant - Community Care Development Network**

Community Grant - Community Care Development Network Food Distribution Program for Families Experiencing Food Insecurity in Commission District 1

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 324,204.00</i>
<i>Requested Amount:</i>	<i>\$ 7,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 316,204.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

**COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE**

**COOPER GREEN MERCY HEALTH SERVICES**

*No items submitted*

**CORONER**

*No items submitted*

**DEPARTMENT OF COMMUNITY SERVICES**

1. **Acknowledgement of Senior Services Events May 2026 - July 2026**  
Senior Services Events May 2026 - July 2026
2. **First United Presbyterian-Forestdale Senior Center FY 2026**  
Community Grant for operation of the Forestdale Senior Center in the amount of \$20,000.  
*Grant Amount: \$20,000*

**DISTRICT ATTORNEY**

1. **Carmine Communications**  
Agreement to provide public relations consulting and social media services for the District Attorney's Office.  
*Contract Term: 1 Year*  
*Requested Amount: \$ 14,400.00*  
*30 Day Cancellation: Yes*

**FAMILY COURT**

*No items submitted*

**SHERIFF**

*No items submitted*

**YOUTH DETENTION**

*No items submitted*

**DISTRICT 2 REPORT/OTHER BUSINESS**

1. **District Paving Grant - City of Lipscomb**  
District Paving Grant to assist the City of Lipscomb with the resurfacing of Court H from 13th Street to 14th Street  
*Contract Term: Per Agreement*  
*Original Budget: \$400,000.00*  
*Current Remaining Budget: \$240,000.00*  
*Requested Amount: \$160,000.00*  
*Remaining Budget after Requested Amount: \$ 80,000.00*  
*30 Day Cancellation: NO*

2. **Community Grant - Railroad Park Foundation**

Community Grant to assist Railroad Park Foundation with its Senior Fit Program designed to help promote fitness among the senior citizen population in Jefferson County.

*Contract Term:* Per Agreement  
*Original Budget:* \$700,000.00  
*Current Remaining Budget:* \$465,000.00  
*Requested Amount:* \$ 7,000.00  
*Remaining Budget after Requested Amount:* \$458,000.00  
*30 Day Cancellation:* Per Agreement

3. **Community Grant- Kid One Transportation System Inc.**

Community Grant to assist Kid One Transport System, Inc with its program Transporting Jefferson County to Better Health.

*Contract Term:* 3/5/26 - 10/31/26  
*Original Budget:* \$700,000.00  
*Current Remaining Budget:* \$467,000.00  
*Requested Amount:* \$ 2,000.00 D2  
\$ 2,000.00 D5  
\$ 2,500.00 D3  
\$ 2,500.00 D4  
*Remaining Budget after Requested Amount:* \$465,000.00  
*30 Day Cancellation:* Per Agreement

4. **Community Grant - Nadyne G. Johnson Foundation**

Community Grant to assist Nadyne G. Johnson Foundation with its effort to educate the public about ALS and health issues through arts, screenwriting, and film camps which target Jefferson County youth.

*Contract Term:* Per Agreement  
*Original Budget:* \$700,000.00  
*Current Remaining Budget:* \$458,000.00  
*Requested Amount:* \$ 10,000.00  
*Remaining Budget after Requested Amount:* \$448,000.00  
*30 Day Cancellation:* Per Agreement

5. **Community Grant - New Pilgrim Bread of Life Ministry, Inc**

Community Grant to assist New Pilgrim Bread of Life Ministry, Inc with its healthy food box and sack lunch initiatives that provide food for Jefferson County residents and homeless populations.

*Contract Term:* Per Agreement  
*Original Budget:* \$700,000.00  
*Current Remaining Budget:* \$448,000.00  
*Requested Amount:* \$ 50,000.00  
*Remaining Budget after Requested Amount:* \$398,000.00  
*30 Day Cancellation:* Per Agreement

## **ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE**

### **ROADS & TRANSPORTATION**

1. **City of Clay - Debris MOU**

This is a memorandum of understanding that allows cities within the County to utilize the contract that the Association of County Commissions of Alabama (ACCA) has with a contractor to respond to storm events. Only the Counties are eligible, however, with this MOU in place PRIOR to the event, a city may also take advantage of these services.

*Contract Term:* 03/05/2026 - Perpetuity

2. **Resolution authorizing the County Engineer to execute County Utility Forms 1-5**

Resolution authorizing the Director of Roads and Transportation to execute Utility Relocation - County Forms 1-5 for projects previously approved by the Commission through executed funding agreements, to facilitate efficient administrative processing and project delivery.

3. **Easement Agreements - Tract 4 of 2021 AMP03 West Homewood Park Sewer Capacity**

Purchase of 0.070 acres of Sanitary Sewer Easement and 0.146 acres of TCE.

4. **Post Construction - Operation & Maintenance Agreement - Wedgeworth Construction Co.**

An agreement with Wedgeworth Construction Company, Inc. detailing the owner's responsibilities for the perpetual care, operation, maintenance, and related responsibilities of the road widening of Squire Lane in Cahaba Heights, AL 35243.

### **FLEET MANAGEMENT**

*No items submitted*

### **COUNTY ATTORNEY**

1. Minutes from the Commission Meeting February 19, 2026
2. **Workers' Compensation Claim of Jerrod Diffley**  
Resolution to approve the Workers' Compensation claim of Jerrod Diffley.

### **COUNTY MANAGER**

*No items submitted*

### **PUBLIC INFORMATION OFFICE**

*No items submitted*

### **DISTRICT 3 REPORT/OTHER BUSINESS**

1. **Employment Agreement - Theodore Lawson**  
Resolution authorizing the execution of an Employment Agreement with Theodore A. Lawson, II.
2. **Salary increase - County Manager**  
Resolution to increase the annual salary for the County Manager by 5%.

3. **Appointments - Warrior River Water Authority Board of Directors - James Kimbrel**  
Resolution for the recommendation of appointment to the Warrior River Water Authority Boards of Directors.

4. **Community Grant - Jeffco Board of Education (Hueytown HS Girls Basketball)**  
Community Grant to assist Hueytown High School Girls Basketball Empowering Student Athletes Project.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget</i>	<i>\$700,000</i>
<i>Current Remaining Amount</i>	<i>\$479,007.10</i>
<i>Requested Amount:</i>	<i>\$2,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$476,507.10</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

## **FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND GENERAL SERVICES COMMITTEE**

### **FINANCE**

1. **Unusual Demand Report**  
Unusual Demand Report
2. **Encumbrance Reports**  
Resolution authorizing the approval of the Encumbrance Report for the week of 1/29/2026- 2/4/2026.
3. **Encumbrance Reports**  
Resolution authorizing the approval of the Encumbrance Report for the week of 2/5/2026- 2/11/2026.
4. **Encumbrance Reports**  
Resolution authorizing the approval of the Encumbrance Report for the week of 2/12/2026- 2/18/2026.
5. **Purchasing Exceptions Report**  
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 2/5/2026- 2/11/2026.
6. **Purchasing Exceptions Report**  
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 1/29/2026- 2/4/2026.
7. **Purchasing Exceptions Report**  
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 2/12/2026- 2/18/2026.
8. **Purchasing Agenda Report**  
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 1/29/2026- 2/4/2026.
9. **Purchasing Agenda Report**  
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 2/5/2026- 2/11/2026.
10. **Purchasing Agenda Report**  
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 2/12/2026- 2/18/2026.
11. **Procurement Cards - Jefferson Credit Union**  
Jefferson Credit Union Statement Closing Date 02.03.2026 For Ratification
12. **Credit Application for Jasper Electric Motors Inc**  
Credit Application for Jasper Electric Motors Inc

### **BUDGET MANAGEMENT OFFICE**

1. **Budget Agenda**  
Other Budget Transactions 1) District Attorney Bham - Shift funds from D.A. Birmingham to Fleet Management Capital to purchase 1 vehicle, total cost estimated at 40,000. No Additional Funds Required

2.

MULTIPLE STAFF DEVELOPMENT

**Community Development**

Janice Williams	588.74
*Dedra Lewis	872.12
*Coleecia Perryman	863.10
Dementia Symposium Atlanta, GA – March 18-19, 2026, *March 18-20, 2026	

**Economic Development**

Jefferson Traywick	1,118.74
Danielle Cater	398.65
Mike Bolin	280.00
Next Move Economic Development New Orleans, LA – February 10-13, 2026	

**Environmental Services**

Conner Amason	4,875.00
Molly Caffee	
Gerica Cammack	
Jason Childers	
Tiara Fleming	
Retunda Leonard	
Cameron Liddell	
Lane McGann	
Stanton Nelson	
Tiffany Reed	
Ciara Riggins	
Ashley Russell	
Chris Smithey	
Carl Spivey	
Christy Ward	
WWTP Exam Online - Various	

**General Services**

Davin Moore	250.00
Ray Evans	
Vegetation Management Conference Tuscaloosa, AL – February 24-25, 2026	

**Tax Assessor Birmingham**

Gaynell Hendricks	400.00
Mable Scott	400.00
AATA Conference Birmingham, AL – February 8-11, 2026	

**INDIVIDUAL STAFF DEVELOPMENT**

**Board of Equalization**

Lotoria Terry 200.00  
Real Property Review  
Birmingham, AL – February 27, 2026

**Environmental Services**

Ken Bennett 1,744.31  
Joint Water Conference  
Mobile, AL – April 12-15, 2026

Daniel White 2,996.92  
Utility Management Conference  
Charlotte, NC – March 24-27, 2026

**Finance**

Kiana Gibson-Ortiz 223.56  
CGAT Fund Accounting  
Tuscaloosa, AL – March 11, 2026

Ophelia Turner 3,743.49  
GFOA Budget Academy  
Kansas City, MO – April 19-23, 2026

**Human Resources**

Adrienne Wormley-Davis 300.00  
UAB Career Fair  
Birmingham, AL – February 12, 2026

Adrienne Wormley-Davis 475.00  
UAB Career Fair Engineering  
Birmingham, AL – February 18, 2026

Adrienne Wormley-Davis 375.00  
Alabama A&M Career Fair  
Huntsville, AL – February 19, 2026

**Revenue**

Tanjawania Hurst 350.00  
Human Resource Management  
Online – March 5-6, 2026

Akearia McKee 228.03  
CGAT Fund Accounting  
Tuscaloosa, AL March 11, 2026

Akearia McKee 228.03

CGAT Budgeting  
Tuscaloosa, AL May 27, 2026

Akearia McKee 228.03  
CGAT General Ledger  
Tuscaloosa, AL July 29, 2026

Akearia McKee 228.03  
CGAT Purchasing  
Tuscaloosa, AL September 30, 2026

**Roads and Transportation**

Shatonia Adams 415.00  
US Land Titles  
Online – February 11, 2026

Sandricka Smith 376.33  
Road Supervisor Training  
Millbrook, AL – January 28-29, 2026

**Tax Assessor Bessemer**

Quin Hameen 1,284.10  
AAAO Planning Meeting  
Orange Beach, AL – April 22-24, 2026

**Tax Assessor Birmingham**

Denise Payne 1,445.80  
\*Angelia Douglas 1,677.18  
Personal Property Appraisal  
Tuscaloosa, AL – April 13-17, 2026 \*April 12-17, 2026

**Tax Collector Bessemer**

Ron Marshall 400.00  
ATA Conference  
Birmingham, AL – February 8-11, 2026

Viette Smith 946.83  
Tax Sales and Redemptions  
Cullman, AL – February 24-27, 2026

**Youth Detention**

Vernon Montague 1,413.56  
Child Nutrition Conference  
Point Clear, AL – November 11-13, 2025

**FOR INFORMATION ONLY**

**Sheriff**

Anthony Dotson 1,759.60  
FBI Public Information Training  
Orange Beach, AL – May 3-6, 2026

Daniel Moore 395.00  
Death and Homicide Investigations  
Fultondale, AL – February 11-13, 2026

**BOARD OF REGISTRARS**

*No items submitted*

**CIRCUIT CLERK**

*No items submitted*

**DEVELOPMENT SERVICES**

*No items submitted*

**EMERGENCY MANAGEMENT AGENCY**

*No items submitted*

**GENERAL SERVICES**

1. **Amendment #1 - Johnson Controls, Inc.- Reassignment to Johnson Controls Building Solutions, LLC**

Amendment #1 to the contract to reassign from Johnson Controls, Inc. to Johnson Controls Building Solutions, LLC, and to exercise 2nd year option for renewal through March 31, 2027.

<i>Contract Term:</i>	<i>3 years (1 year terms option to renew annually)</i>
<i>Original Budget:</i>	<i>\$8,092,455.00</i>
<i>Current Remaining Budget:</i>	<i>\$2,850,595.36</i>
<i>Requested Amount:</i>	<i>\$4,178,807.64</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

2. **Shelby Company, LLC - Jefferson County 2121 Building Interior Renovation - Phase 2**

Agreement for Phase 2 of the renovation of the interior floors at Jefferson County's 2121 Building.

<i>Contract Term:</i>	<i>400 days</i>
<i>Original Budget:</i>	<i>\$70,659,417.90</i>
<i>Current Remaining Budget:</i>	<i>\$50,661,694.15</i>
<i>Requested Amount:</i>	<i>\$4,375,382.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$46,286,312.15</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

**LAW LIBRARY**

*No items submitted*

**PROBATE COURT**

*No items submitted*

**REVENUE**

*No items submitted*

**STATE COURT**

*No items submitted*

**TAX ASSESSOR**

*No items submitted*

**TAX COLLECTOR**

*No items submitted*

**TREASURER**

*No items submitted*

**DISTRICT 4 REPORT/OTHER BUSINESS**

**1. Public Service Grant - United Ability**

Public Service Grant to United Ability to assist with their programs for health care, learning, recreation, and employment for residents in Jefferson County who suffer with disabilities.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$50,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$50,000.00</i>
<i>Requested Amount:</i>	<i>\$50,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

**2. Public Service Grant - Freshwater Land Trust**

Public Service Grant to the Freshwater Land Trust to continue the maintenance & expansion of the Red Rock Trail System.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$100,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$100,000.00</i>
<i>Requested Amount:</i>	<i>\$100,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$0.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

**3. Community Grant - Tarrant Senior Center**

Community Grant to assist the Tarrant Senior Center with various programs and activities throughout the year

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$661,500.00</i>
<i>Requested Amount:</i>	<i>\$1,500.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$660,000.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

4. **Community Grant - Town of County Line**

Community Grant to assist the Town of County Line with the landscaping project at their Town Hall building

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$489,070.00</i>
<i>Requested Amount:</i>	<i>\$5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$484,070.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

# INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE

## ECONOMIC DEVELOPMENT

*No items submitted*

## INFORMATION TECHNOLOGY

*No items submitted*

## DISTRICT 5 REPORT/OTHER BUSINESS

### 1. **Salary Adjustment**

Resolution authorizing salary adjustment for the appointed confidential secretary and appointed administrative assistant in Commission District 5.

### 2. **Community Grant - Heart Gallery**

Resolution authorizing the execution of a Community Grant Program Agreement with Heart Gallery in the amount of \$20,000.00 to assist in creating opportunities to connect children with potential adoptive families.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$700,000</i>
<i>Current Remaining Budget:</i>	<i>\$524,500</i>
<i>Requested Amount:</i>	<i>\$20,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$504,500</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>

### 3. **Community Grant - City of Homewood Public Library**

Resolution authorizing the execution of a Community Grant with the City of Homewood in the amount of \$5,000.00, to assist with the Homewood Public Library.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$700,000</i>
<i>Current Remaining Budget:</i>	<i>\$524,500</i>
<i>Requested Amount:</i>	<i>\$5,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$519,500</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

### 4. **Community Grant - Glenwood**

Resolution authorizing the execution of a Community Grant Program Agreement with Glenwood in the amount of \$20,000.00, to assist with its Practical Assessment Exploration System lab.

<i>Contract Term:</i>	<i>Upon Approval</i>
<i>Original Budget:</i>	<i>\$700,000</i>
<i>Current Remaining Budget:</i>	<i>\$504,500</i>
<i>Requested Amount:</i>	<i>\$20,000</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$484,500</i>
<i>30 Day Cancellation:</i>	<i>N/A</i>