

# PRE-COMMISSION WORK SESSION

June 2, 2026

## For Commission Approval

*All Items appearing have been approved by the County Attorney and County Manager unless otherwise designated.*

### PUBLIC WORKS, COMMUNITY SERVICES & INTER - GOVERNMENTAL RELATIONS COMMITTEE

#### BOARD OF EQUALIZATION

*No items submitted*

#### ENVIRONMENTAL SERVICES

1. **ALDOT MB-01 Permit at I-65/Finley Blvd and a Performance and Indemnification Agmt. with Blue Beacon**

Permit application with ALDOT for the installation of 32 feet of 4-inch diameter sanitary sewer service lateral force main located in the right-of-way of I-65 near the intersection of AL-378 (Finley Boulevard) and a Performance and Indemnification Agreement with Blue Beacon for the work.

<i>Contract Term:</i>	<i>Indefinite</i>
<i>Original Budget:</i>	<i>No Funds Required</i>
<i>Current Remaining Budget:</i>	<i>N/A</i>
<i>Requested Amount:</i>	<i>\$0.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>N/A</i>
<i>30 Day Cancellation:</i>	<i>No</i>

2. **John Plott Company, Inc. - 2022 PS04 Upgrades to Wellington & Fox Hollies Pump Stations**

Construction of new pumps, electrical service, piping, backup power, site work, and rehabilitation of wet wells at two sanitary sewer pump stations located in the Bessemer and Vestavia Hills areas of the County.

<i>Contract Term:</i>	<i>300 Days</i>
<i>Original Budget:</i>	<i>\$ 283,877,656.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 59,591,009.00</i>
<i>Requested Amount:</i>	<i>\$ 1,984,640.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 57,606,369.00</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **BLD Services, LLC - 2025 AMP04 2025 Sanitary Sewer Rehabilitation**  
 Renewal of 70,706 feet of 8-inch through 12-inch diameter sanitary sewer with new cured-in-place pipes and the replacement of damaged manholes and service lateral connections to address structural and maintenance issues within the sewer system. The two primary work areas are focused near Ensley and East Lake in Birmingham.

<i>Contract Term:</i>	<i>450 Days</i>
<i>Original Budget:</i>	<i>\$ 283,877,656</i>
<i>Current Remaining Budget:</i>	<i>\$ 47,065,046</i>
<i>Requested Amount:</i>	<i>\$ 6,926,061</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 40,138,985</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

**GENERAL RETIREMENT SYSTEM OF JEFFERSON COUNTY**

*No items submitted*

**HUMAN RESOURCES**

1. **457b Deferred Compensation Plan - Nationwide Trust Company**  
 Restatement of the 457b Deferred Compensation plan administered by Nationwide Trust Company, FSB for the Jefferson County Commission deferred compensation plan.

**COMPLIANCE OFFICE**

*No items submitted*

**PERSONNEL BOARD OF JEFFERSON COUNTY**

*No items submitted*

**DISTRICT 1 REPORT/OTHER BUSINESS**

1. **Community Grant - Kulture City**  
 Community Grant - Kulture City Sensory Training & Sensory Space for Airport Travelers

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$ 46,204.00</i>
<i>Requested Amount:</i>	<i>\$ 15,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$ 31,204.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

**COMMUNITY DEVELOPMENT & HEALTH SERVICES COMMITTEE**

**COOPER GREEN MERCY HEALTH SERVICES**

*No items submitted*

**CORONER**

*No items submitted*

**DEPARTMENT OF COMMUNITY SERVICES**

**1. J.D. Morris Construction - Change Order #1 Irondale Storm Shelter**

Resolution authorizing the Commission President to execute the Change Order to the agreement between Jefferson County, Alabama and J.D. Morris Construction for the Irondale Storm Shelter Project.

<i>Contract Term:</i>	<i>379 Days</i>
<i>Original Budget:</i>	<i>\$2,229,246.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,580,102.30</i>
<i>Requested Amount:</i>	<i>\$75,247.80</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,504,854.50</i>
<i>Total Contract Amount:</i>	<i>\$724,391.50</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

**DISTRICT ATTORNEY**

*No items submitted*

**FAMILY COURT**

*No items submitted*

**SHERIFF**

*No items submitted*

**YOUTH DETENTION**

*No items submitted*

**DISTRICT 2 REPORT/OTHER BUSINESS**

**1. Community Grant - III-Z, Inc**

Community Grant to assist III-Z, Inc with its programs that provides school supplies to Jefferson County youth and conduct a health fair for Jefferson County residents.

<i>Contract Term:</i>	<i>Per Agreement</i>
<i>Original Budget:</i>	<i>\$700,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$110,760.00</i>
<i>Requested Amount:</i>	<i>\$ 5,000.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$105,760.00</i>
<i>30 Day Cancellation:</i>	<i>Per Agreement</i>

## ADMINISTRATIVE, & INFRASTRUCTURE COMMITTEE

### ROADS & TRANSPORTATION

1. **Property Purchase Disclosure - 37-24-033 - Meadow Lake Crest Drainage Improvements Project**  
Jefferson County is providing notice of the acquisition of Temporary Construction Easements for 37-24-033 Meadow Lake Crest Drainage Improvements Project. The purchase was funded entirely by Jefferson County, and five tracts of property were acquired.
2. **Payment Resolution - Don Beri Pump Station Improvements Project No. 2021 PS02 - Tract 1**  
Payment for 0.043 for Ingress & Egress Easement.
3. **Pay Resolution - Carson Road Improvements Phase II - Tract 15**  
Payment for 0.095 acres of Right-of-Way.

### FLEET MANAGEMENT

1. **Surplus County Equipment Sale - McAdory Area Fire District**  
Surplus County Equipment Sale - McAdory Fire District
2. **Surplus County Equipment Sale - Tannehill State Park**  
Surplus County Equipment Sale - Tannehill State Park

### COUNTY ATTORNEY

1. Minutes from the Commission Meeting May 21, 2026
2. **MOU-ALEA-Driver License Status**  
Renewed Agreement to provide a report on driver license status of authorized employees who operate a County owned vehicle on behalf of the Jefferson County Commission

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$190,000</i>
<i>Current Remaining Budget:</i>	<i>\$85,449</i>
<i>Requested Amount:</i>	<i>\$1,500/Annually</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$80,949</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

3. **Workers' Compensation Claim of Jeffery Manfre**  
Resolution to approve the Workers' Compensation claim of Jeffery Manfre.

### COUNTY MANAGER

*No items submitted*

### PUBLIC INFORMATION OFFICE

*No items submitted*

## **DISTRICT 3 REPORT/OTHER BUSINESS**

1. **Board Appointment - Mt. Olive Fire and Rescue District Royce E. Matthews, Jr.**

Resolution to re-appoint Royce E. Matthews, Jr. to the Mt. Olive Fire and Rescue District Board of Directors for a term ending June 30, 2026.

**FINANCE, JUDICIAL, EMERGENCY MANAGEMENT & DEVELOPMENT AND  
GENERAL SERVICES COMMITTEE**

**FINANCE**

1. **Unusual Demand Report**  
Unusual Demand Report
2. **Encumbrance Reports**  
Resolution authorizing the approval of the Encumbrance Report for the week of 5/7/2026 - 5/13/2026.
3. **Encumbrance Reports**  
Resolution authorizing the approval of the Encumbrance Report for the week of 5/14/2026 - 5/20/2026.
4. **Purchasing Exceptions Report**  
Resolution authorizing the approval of the Purchasing Exceptions Report for the week of 5/7/2026 - 5/13/2026.
5. **Purchasing Exceptions Report**  
Resolution authorizing the approval of the Purchasing Exception Report for the week of 5/14/2026 - 5/20/2026.
6. **Purchasing Agenda Report**  
Resolution authorizing the approval of the Purchasing Agenda Report for the week of 5/7/2026 - 5/13/2026
7. **Purchasing Agenda Report**  
Resolution authorizing the approval of the Purchasing Agenda Reports for the week of 5/14/2026 - 5/20/2026.
8. **Procurement Card - Jefferson Credit Union**  
Jefferson Credit Union Statement Closing Date 05.03.2026 for Ratification
9. **Diversified Companies d/b/a Divcodata - Bulk Printing Automated Mail Services - Cass Certifications**  
Bulk Printing Automated Mail Services - Cass Certifications

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>Multiple Department</i>
<i>Current Remaining Budget:</i>	<i>Multiple Department</i>
<i>Requested Amount:</i>	<i>Multiple Department</i>
<i>Remaining Budget after Requested Amount:</i>	<i>Multiple Department</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

**BUDGET MANAGEMENT OFFICE**

1.

MULTIPLE STAFF DEVELOPMENT

**District Attorney Bessemer**

Lori Frasure	2,156.27
Shawnte' Lee	2,058.57
Stephen Talley	1,794.12
Cynthia Carter	2,154.52
Robert Bellanca	1,794.12
Lane Tolbert	1,076.44
Jameson Butler	2,169.35
Michelle Kizziah	2,226.22
William North	2,203.11
Leanna Huddleston	2,201.72
Anthony Williams	1,794.12
Kaemi Velez-Caldron	2,186.46
ADAA Conference Orange Beach, AL – June 29 – July 2, 2026	

**Environmental Services**

Jennifer Price	2,431.10
Kimberly Robinson	2,534.30
SHRM Conference Orlando, FL – June 15-19, 2026	
Family Court Janine Hunt-Hilliard	1,628.52
Stephanie Hunter	1,407.12
AL Accountability Court Conference Orange Beach, AL – April 14-17, 2026	

Ebony Dabon	105.00
Carrie Hill	
Tonya Jenkins	
James Sparks	
Nicholas Boler	
Anjanette Powell	
*Tony Ryce	
Adolescent Crisis Summit Birmingham, AL – May 4, 2026 *Huntsville, AL – May 5, 2026	

Damian Hillary	210.00
Monique Campbell	
Matthew Brewer	

Rebekah Pearson  
Carrie Hill  
Ebony Dabon  
Coach Pathways to Prevention  
Leeds, AL – May 12, 2026

**Tax Assessor Bessemer**

Katrina Reeves	2,944.80
Janet Bell	3,147.09
Steven Gardner	3,129.69
Quin Hameen	3,235.25
AAAO Conference Orange Beach, AL – August 2-7, 2026	

**INDIVIDUAL STAFF DEVELOPMENT**

**Community Development**

Janice Williams	642.90
Ms. Senior AL Pageant Daphne, AL – June 6-7, 2026	

Octavia Henry	2,815.64
Coleecia Perryman	2,929.58
Rise 26 Nashville, TN – July 19-23, 2026	

**County Attorney**

Regina Burpo	2,656.08
NBPA Conference Orlando, FL – July 11-18, 2026	

**Environmental Services**

Michael McDonald	491.91
AWEA Strategic Planning Retreat Scottsboro, AL – May 17-18, 2026	

**Human Resources**

Melody Banks	1,750.00
AI for HR Professionals Online – August 10 – September 11, 2026	

**Information Technology**

LaDonna Crum	3,761.10
Accela Rate Software Conference New Orleans, LA – October 4-8, 2026	

**Revenue**

Wanda Sanders 3,159.95  
GFOAA Conference  
Orange Beach, AL – August 11-15, 2026

Joan Moffett 290.00  
CRE Special Topics  
Online – June 5, 2026

Johnnecia Peterson 658.02  
Ethics of County Officials and Employees  
Prattville, AL – June 24-25, 2026

**Tax Assessor Bessemer**

James Weldon 1,561.76  
AL Real Property Appraisal Manual  
Huntsville, AL – July 12-17, 2026

**FOR INFORMATION ONLY**

**BOARD OF REGISTRARS**

*No items submitted*

**CIRCUIT CLERK**

*No items submitted*

**DEVELOPMENT SERVICES**

**1. Z-26-0010**

Shamrock Sustainable Investments, LLC, Clifford O’Rear, applicant requests a change of zoning to A-1 (Agriculture) to allow low-density residential and agricultural use. Property currently zoned I-3(S) (Strip Mining). PID# 3200010000002000 in Section 01/ Township 18/ Range 6 W. (Site Address: 8350 Taylors Ferry Road, Hueytown, 35023)(562.28 Acres+/-)

***P&Z Recommendation: Approval***

**2. Z-26-0011**

Hilda Miguel Quirino, owner/applicant; requests a change of zoning to A-1 (Agriculture) to remove split zoning for the addition of a mobile home. Property currently zoned: A-1 (Agriculture) & C-1 (Commercial). PID# 1400312000005002, in Section 31/ Township 16/ Range 3 W. (Site Address: 2903 Cherry Avenue, Birmingham, 35214)(2.22 Acres+/-)

***P&Z Recommendation: Approval with a condition: the placement of the proposed mobile home shall be limited to the area designated as “Agriculture & Rural” on the Future Land Use Plan (i.e., not within the 100 year flood plain).***

3. **Z-26-0012**

Southern Natural Gas Company, owner; Jeremy Sharit, SMW Engineering Group; requests a change of zoning to I-1 (Light Industrial) for compliance of an existing warehouse and office building with outside storage, an existing cell tower and a proposed addition of a 2nd warehouse and office building. Property currently zoned I-4 (Industrial Park) & U-2 (Communication). PID#s: 1300151000002000 & 1300154000007000 in Section 15/ Township 16/ Range 2 W. (Site Address: 1501 Meadow Craft Road, Birmingham AL

**P&Z Recommendation: Approval**

4. **B-26-0004**

SNACK GROUP, LLC, applicant; d/b/a Sunshine Food Mart 8, requests approval of a transfer of an (050) - Retail Beer (Off Premises Only) and an (070) - Retail Table Wine (Off Premises Only) license on Parcel ID# 2000190000028002 in Sec 19, Twp 17, Range 5W. Zoned C-1 (Commercial)(Site Location: 1301 Short Creek Road, Mulga, AL 35118)

**EMERGENCY MANAGEMENT AGENCY**

*No items submitted*

**GENERAL SERVICES**

1. **Dewberry Engineers, Inc. - Commissioning Services - Jefferson County Youth Detention Center project**

Contract for commissioning services for the Jefferson County G. Ross Bell Youth Detention Center construction project for various building systems.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$9,324,000.00</i>
<i>Current Remaining Budget:</i>	<i>\$7,591,725.59</i>
<i>Requested Amount:</i>	<i>\$177,160.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$7,414,565.59</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

2. **AMP Quality Energy Services - Electrical Equipment Testing and Inspection Services- General Services**

Contract for Electrical Equipment Testing and Inspection Services at various facilities managed by Jefferson County Commission's General Services Department.

<i>Contract Term:</i>	<i>3 years</i>
<i>Original Budget:</i>	<i>\$8,739,352.00</i>
<i>Current Remaining Budget:</i>	<i>\$1,891,206.72</i>
<i>Requested Amount:</i>	<i>\$283,263.00</i>
<i>Remaining Budget after Requested Amount:</i>	<i>\$1,67,943.72</i>
<i>30 Day Cancellation:</i>	<i>Yes</i>

**LAW LIBRARY**

*No items submitted*

**PROBATE COURT**

*No items submitted*

**REVENUE**

*No items submitted*

**STATE COURT**

*No items submitted*

**TAX ASSESSOR**

*No items submitted*

**TAX COLLECTOR**

1. **2025 Insolvent Report**

Final Report of TY 2025 Insolvents, Errors and Litigations

**TREASURER**

*No items submitted*

**DISTRICT 4 REPORT/OTHER BUSINESS**

*No items submitted*

## **INFORMATION TECHNOLOGY & ECONOMIC DEVELOPMENT COMMITTEE**

### **ECONOMIC DEVELOPMENT**

1. **Contract - Hispanic Interest Coalition of Alabama (HICA)**  
Support of Hispanic Interest Coalition of Alabama to aid with innovation, economic development and business support for citizens of Jefferson County
2. **Contract - Central Alabama Redevelopment Alliance**  
Support of Central Alabama Redevelopment Alliance to aid with innovation, economic development and

### **INFORMATION TECHNOLOGY**

*No items submitted*

### **DISTRICT 5 REPORT/OTHER BUSINESS**

1. **CARA Community Grant**  
Resolution authorizing the execution of a Community Grant Program Agreement in the amount of \$2,500 to CARA to increase economic development capacity for urban and rural communities, existing micro and small business, and community stakeholders by providing professional educational program that create sustainability.